

Training Manager

£29,460 - £31,997 (pro rata) • 22.5 hours

Action for Change is seeking an experienced Training Manager to look after internal and external training responsibilities at this successful specialist alcohol service. The successful candidate will have experience of training within the health and social care field, preferably have experience of OCN systems (Action for Change is an OCN Accredited Learning Centre), and be able to contribute to the entrepreneurial attitude within the company. The post holder will be responsible for ensuring that all paid and volunteer staff are fully competent to do their work. We offer a high level of support and development, as well as a generous pension scheme and leave entitlement.

Closing date: Monday, 20th February 2012.

Contact reception.hh@action-for-change.org for the Job Pack. Visit www.action-for-change.org for more information about what we do Action for Change works to ensure equality of opportunity in service delivery and staff management, and is committed to ensuring safeguarding practice in delivering services to vulnerable adults and young people. The post holder will require an Enhanced Disclosure from the CRB